

MUSIC COLUMBUS EARN AS YOU LEARN 2023



SUMMER
INTERNSHIPS

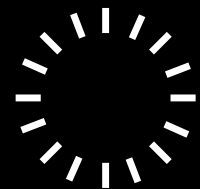


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PROGRAM OVERVIEW

Music Columbus and 11 other Columbus music related businesses have partnered to create internships and mentoring opportunities for young people interested in a career in the business of music.

Interns will be compensated \$15 an hour for up to 15 hours per week.

Commencement Date: June 9, 2023

End Date: August 7, 2023

Send all applications to:

Program Contact

Olivia Stefanoff

olivia@musiccolumbus.com

Subject line:

EAYL Internship Application

Body:

Include requested assets as noted per organization (Resume, Cover letter, etc.)

Rank your top 3 mentor organization choices (in order)

Must have reliable transportation to participate

Read below for specifics on application assets for each organization.

MUSIC GO ROUND

Music Go Round is a second hand music instrument store located in Gahanna, Ohio. They Buy, Sell, and Trade used musical instruments and equipment.

Address:

329 Stoneridge Dr, Gahanna, OH 43230

Website:

<https://www.musicgoround.com/locations/gahanna-oh>



Mentor:

Kevin Johnson (Owner)

Availability:

Flexible Schedule, 15 Hours per week

Operating hours:

12PM-6PM, Monday-Saturday
12PM-5PM, Sunday

Programs To Know:

Google Applications, Microsoft Office

Duties:

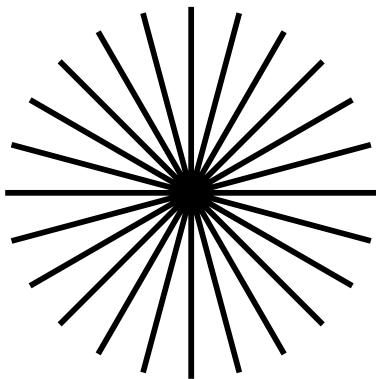
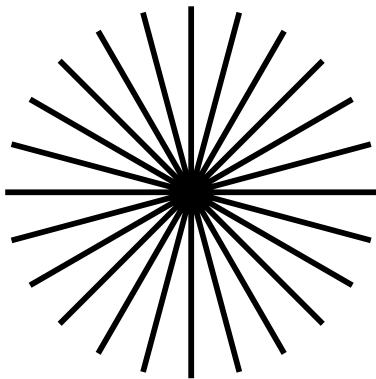
- Cleaning and helping with minor repairs to instruments
- Helping with stocking product and cycle counts
- Helping with website (add pictures and descriptions of products)
- Learning about different instrument groups and how to demonstrate them to customers

Applicant Qualities:

Genuine desire to work with and around musicians.

Please Submit:

Resume, Cover Letter, and References (2)



ENROLLED IN HIGH SCHOOL

90.5 WCBE

WCBE is a public radio station that exists to serve the cultural, information, and educational needs of Central Ohio and beyond. We fulfill this mission utilizing all available audio media: radio broadcasting, web streaming and content provision.



Address:

540 Jack Gibbs Blvd. Columbus, OH 43215

Website:

<https://www.wcbe.org/>

Mentor:

Johnny DiLoretto (Director of Community Relations & Underwriting/ Host of Cinema Classics)

Availability:

Flexible Schedule, 15 Hours per week

Operating hours:

9AM-3PM, Monday-Friday

Programs To Know:

Google Applications, Photoshop

Duties:

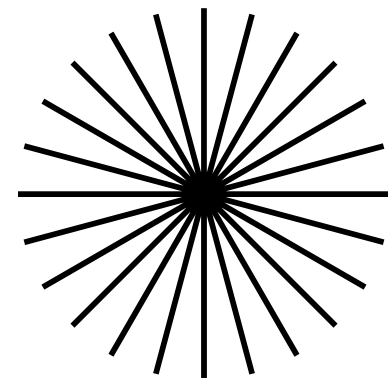
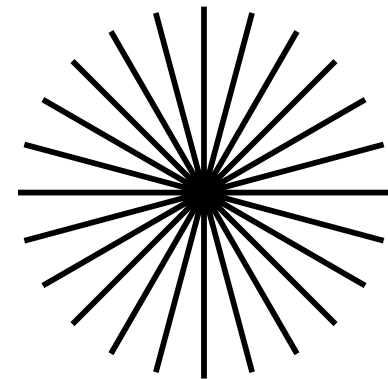
- Assisting with audio production and engineering
- Learning/executing marketing and communication tasks
- Aiding with clerical/office work

Applicant Qualities:

Enthusiastic about radio, music, audio tech, and able to communicate clearly.

Please Submit:

Resume, Cover Letter, and References (2)



ENROLLED IN HIGH SCHOOL

RADIO 614

Radio 614 is a 24/7 streaming radio station, featuring over 20 music programs and live DJ events. It is all done by volunteers in the Central Ohio area.

Website:
<https://radio614.org/>

Mentor:
Patrick Leonard (Chief of Operations)

Availability: Flexible Schedule, 15 Hours per week, Most work can be done during normal business hours, but there may be evening or late-night work if you are working an event.

Operating hours:
24/7

Programs To Know:
Google Applications, Photoshop, HTML, CSS, Linux, audio engineering are all 'nice to haves'.

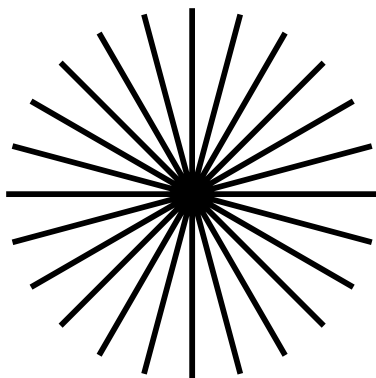
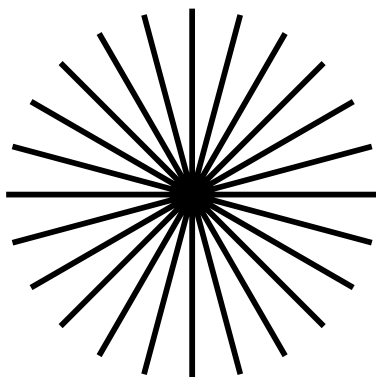
Duties: (will vary based on skill set)

- Running social media campaigns
- Promoting live music and DJ events
- Recording events, preparing and scheduling recordings for broadcast
- Producing radio programs of your own
- Promoting Radio 614 through traditional means (literature drops, flyers, etc).

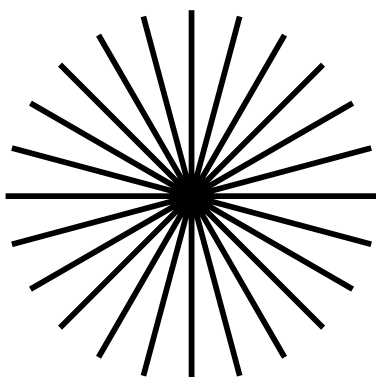
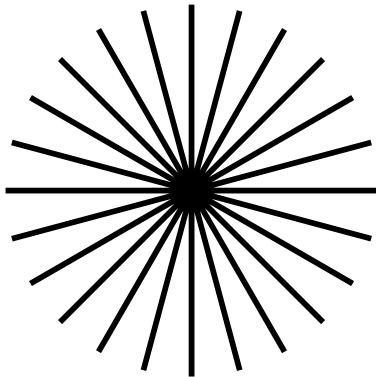
Applicant Qualities:
Access to a computer and a high-speed internet connection, willingness to speak in front of an audience or studio setting, good organization and attention to detail.

Please Submit:
Resume and References (2)

radio614



THE SUMMIT MUSIC HALL /WEIRD MUSIC STUDIOS



The Summit Music Hall is Columbus's hottest music venue featuring national, regional, and local artists.

Weird Music Studios is a multipurpose professional recording studio. Their mission is to provide a higher standard craftsmanship in audio production in a place designed to inspire, encourage creativity, professionalism and innovation.

Address:

2210 Summit St, Columbus, OH 43201

Website:

<https://thesummitcolumbus.com/>

Mentor: Chris Salvato (Owner/Operator - Weird Music LLC & Co-Owner/Production Manager/Talent Buyer - The Summit Music Hall)

Availability: Flexible Schedule, 15 Hours per week

Operating hours:

Monday-Sunday

Booking, promotion, and business tasks during the day. Shows and recording sessions at night.

Programs To Know:

Google Applications, Pro Tools/Logic, Phone Skills, Photoshop, Lighting software, Live sound equipment, Video software

Duties: (will vary based on skill set)

- Aiding in event promotion on social media
- Shadowing Chris and/or his employees
- Helping with production of live events
- Learning/helping with maintenance and cleaning of recording studio
- Passing out flyers / hanging posters

Applicant Qualities:

Enthusiastic, respectful, focused, reliable, and a strong communicator.

Please Submit:

Resume and References (2)

GRADUATED HIGH SCHOOL

CD92.9

CD92.9 is a premier independent radio station and one of the few left in the country. They are national tastemakers that lend daily broadcast time to local musicians.

Address:

1036 S Front St, Columbus, OH 43206

Website:

<https://cd929fm.com/>

Mentor:

McKenzie Gelo (Promotions Assistant Director)

Availability: Flexible Schedule, 15 Hours per week

Operating hours: Half of the internship will be dedicated to office hours (9:00AM - 5:30PM, Monday - Friday) and the other portion will be dedicated to working with the scene team at community-based events. These events vary on dates and times throughout the weeks, but most of the time occur outside of office hours.

Programs To Know:

Google Applications, Phone Skills, Photoshop

Duties:

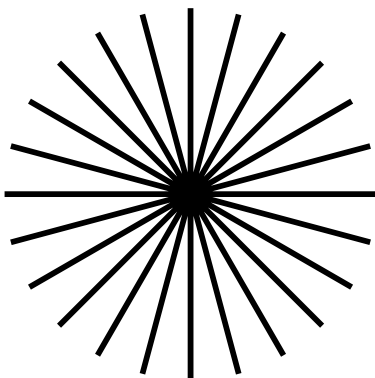
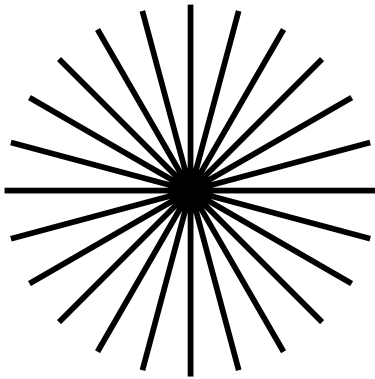
- Learning the ins and outs of promotions and marketing in the music and radio industry
- Learning how to write and develop marketing campaigns
- Planning and writing proposals for community events
- Creating electric press kits for local artists and bands, amongst other various office tasks
- Learning how to prepare, set-up, and tear down for community events such as festivals, concerts, and live broadcasts

Applicant Qualities:

Enthusiastic, respectful, focused, reliable, and a strong communicator.

Please Submit:

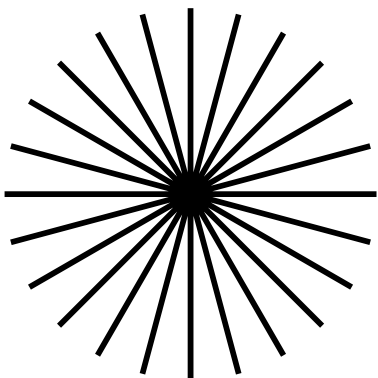
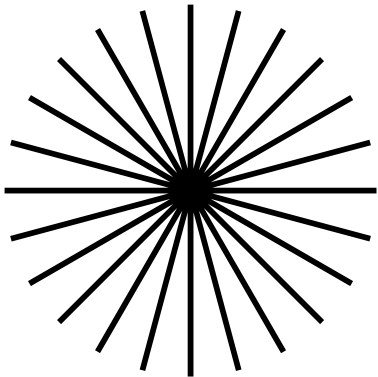
Resume and Cover letter



ENROLLED IN COLLEGE

JAZZ ARTS GROUP OF COLUMBUS

The Jazz Arts Group of Columbus (JAG) is America's premier not-for-profit arts organization dedicated to producing, performing and promoting Jazz.



Address:

769 E Long St, Columbus, OH 43203

Website:

<https://www.jazzartsgroup.org/>

Mentor:

Mercedes Aviles (Marketing Coordinator)

Availability:

Flexible Schedule (weekdays/weekends), 15 Hours per week

Operating hours:

Monday-Friday 9:30AM-4:30PM

Events on weeknights/weekends

Programs To Know:

Google Applications

Duties:

- Creating Jumpin' JaKs material prep and assisting in class
- Assisting with Jazz Academy on Tour onsite Summer Camp (5 weeks)
- Helping with JAG.TV tech needs: event setup and a/v equipment setup
- Maintaining CJO and Youth Jazz libraries: copyist work, filing, organizing of arrangements
- Assisting onsite with JazZoo Database entry (demographics for performances/programming and for development)
- Assisting with administrative work (merging/mailing letters, filing, and organizing)
- Working in Point of Sale and customer service roles at marketing table located at most events

Applicant Qualities:

Outgoing, creative, organized, willing to learn, driven, passionate about the performing arts and/or nonprofit work.

Please Submit:

Resume, Cover letter, References (2)

ENROLLED IN COLLEGE

LINCOLN THEATRE

The Lincoln Theatre is a landmark in African-American and jazz history. It is a multi-use, state-of-the-art performing arts and education center, providing a bustling hub of activity hosting various events.

Address:

769 E Long St, Columbus, OH 43203

Website:

<https://www.lincolntheatrecolumbus.com/>

Mentor:

Job Clarkson (Technical Director)

Availability:

Flexible Schedule, 15 Hours per week, The event schedule is full and will vary throughout the week. Monday, Wednesday, and Friday may be the preferred days for training

Operating hours:

Dependent on events

Programs To Know:

Google Applications, Microsoft Office, Pro Tools/Logic, Any theatre knowledge would be helpful

Duties:

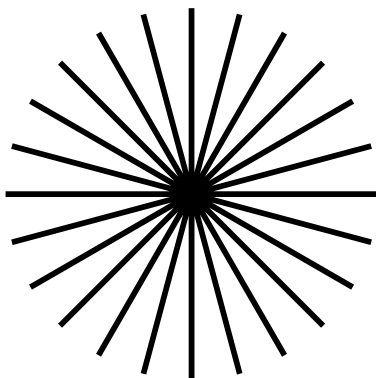
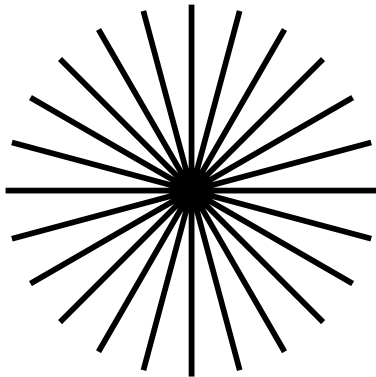
- Managing inventory
- Preparing a/v and lighting for productions and events
- Recording data for each event
- Aiding with load in and load out for program in all areas of the theatre
- Assisting as backstage technician
- Assisting as production Assistant

Applicant Qualities:

Individuals should be reliable, and able to communicate fast and efficiently. Interns will have to talk and interact with many people from all backgrounds, so being outgoing, direct, and responsible is important! Creativity and willingness to think outside the box is also a great trait for this role.

Please Submit:

Resume and Cover letter



ENROLLED IN COLLEGE

MUSIC COLUMBUS

Music Columbus is a non-profit that works to bolster the contemporary music industry in Columbus through grass roots efforts. Our programs include a yearly instrument drive, bi-monthly industry education forums, Unheard showcases, and Music Career Incubator.

Address:

277 West Nationwide Boulevard, Columbus, Ohio 43215

Website:

<http://musiccolumbus.com/>

Mentors:

Amy Holihan (Senior Project Manager)/Olivia Stefanoff (Junior Project Manager)

Availability:

Flexible Schedule, 15 Hours per week

Operating hours:

Monday-Friday 9AM-5PM

Plus some evening events during the week and weekends

Programs To Know:

Google Applications, Social Media, Canva, Mailchimp, Wordpress

Duties:

- Assisting with running social media
- Maintaining and updating website
- Preparing Gift of Music communications and logistics management
- Aiding in the execution of virtual and live events
- Additional tasks based on skills and interests

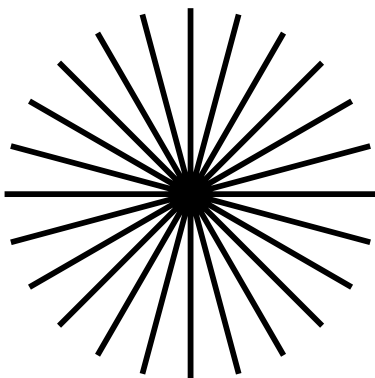
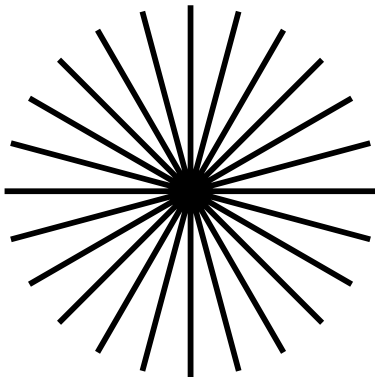
Applicant Qualities:

Fast learner, good work ethic, enthusiastic about the Columbus music scene.

Please Submit:

Resume

MUSIC
COLUMBUS



ENROLLED IN COLLEGE

ORANJUDIO

Oranjudio is an audio recording company that provides the highest level solutions for artist and commercial projects.

Address:

1400 Holly Ave, Columbus, OH 43212

Website:

<https://oranjudio.com/>

Mentor:

Joey Gurwin (Owner)

Availability:

Flexible Schedule, 15 Hours per week, 9AM-5PM

Operating hours:

10AM-10PM Monday-Sunday

Programs To Know:

Pro Tools, Logic, Melodyne

Duties:

- Cleaning/setting up sessions
- Aiding with mix prep
- Additional assistance with studio cleaning and maintenance
- Learning the ins and outs of running a studio

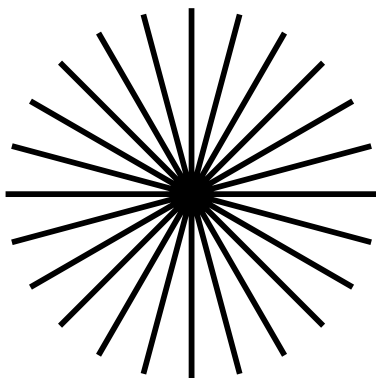
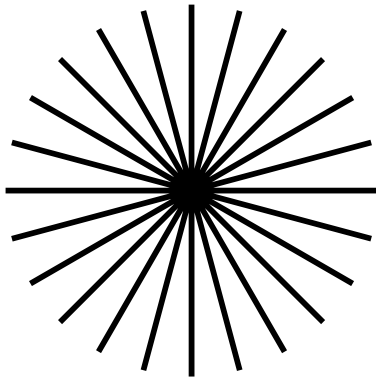
Applicant Qualities:

Dependable and adaptable.

Please Submit:

Resume

Or
anju
dio



ENROLLED IN COLLEGE

RAMBLING HOUSE

The Rambling House is truly a magical place to see your favorite live music, comedy, and entertainment. A welcoming space to soak in the sounds of talented local and national artists on a legendary stage.



Address:

310 E Hudson St, Columbus, OH 43202

Website:

<https://www.ramblinghousemusic.com/>

Mentor:

Paige Vandiver (Manager)

Availability:

Flexible Schedule, 15 Hours per week, Monday, Tuesday, Thursday

Operating hours:

The venue is open Wed-Saturday with most of the backend work for the venue done during daytime hours (Monday, Tuesday, Thursday)

Programs To Know:

Google Applications, Microsoft Office, Phone Skills, Social Media (Facebook, Instagram, etc.)

Duties:

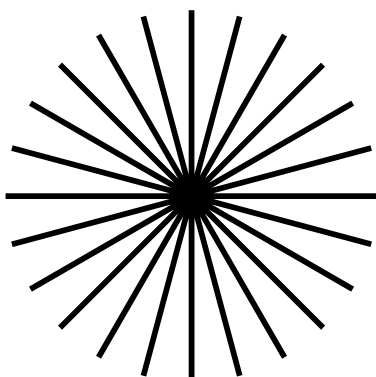
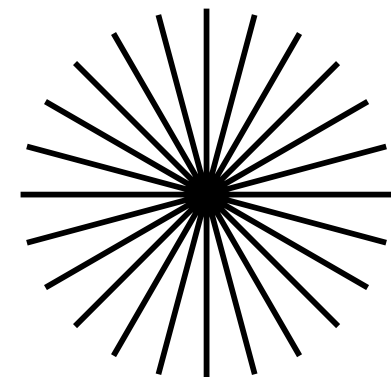
- Working directly with artists and the marketing and logistics manager on marketing schedules and day-of-show logistics
- Building music events in online platforms such as Facebook, Ohio EventFinder, etc
- Hanging posters, etc as a part of the promotional team
- Helping in the creation of promotional content
- Helping to fill additional roles as needed

Applicant Qualities:

Creative, outgoing, proficient in Google Docs and Social Media platforms.

Please Submit:

Resume and Cover letter



ENROLLED IN COLLEGE

SECRET STUDIO, LLC

Secret Studio is a recording studio and creative hub for artists, musicians & writers located in Franklinton.



Address:

503 W Walnut St, Columbus, OH 43215

Website:

<https://secretstudiohq.com/>

Mentors:

Keith Hanlon & Amy Turn-Sharp (Co-Owners)

Availability:

Flexible Schedule, 15 Hours per week

Operating hours:

Open by appointment Monday-Sunday

Programs To Know:

Pro Tools/Logic, Phone Skills

Duties:

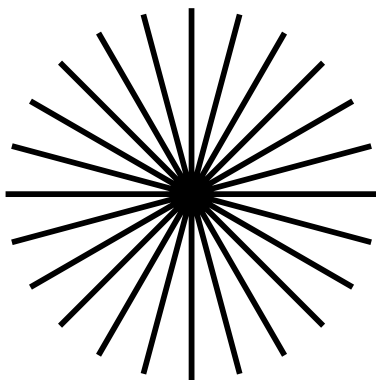
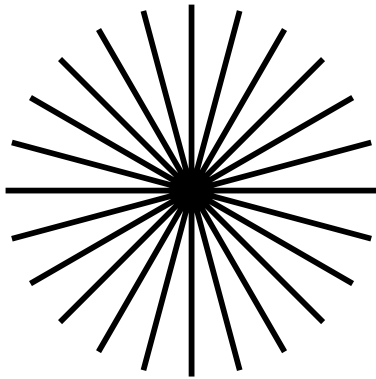
- Learning/participating in setting up/running of recording sessions
- Cleaning up recording sessions/office
- Aiding in set up of outdoor sound/running outdoor sound

Applicant Qualities:

Musically talented, personable, creative, and a team player.

Please Submit:

Resume and References (2)



ENROLLED IN COLLEGE

VAUGHAN MUSIC STUDIOS

Vaughan Music Studios is a complete Artist Development Center and recording studio in Upper Arlington.

Address:

3280 Riverside Dr, Upper Arlington, OH 43221

Website:

<https://vaughanmusicstudios.com/>

Mentor:

Mark Abrams (Operations/Recording Studio Manager)

Availability:

Flexible Schedule, 15 Hours per week, 9-2am

Operating hours:

Monday-Sunday (hours dependent on bookings)

Programs To Know:

Google Applications, Pro Tools/Logic, Phone Skills, Photoshop

Duties:

- Helping with recording sessions/studio operations
- Aiding with running of social media
- Learning the ins and outs of running a studio
- Engaging different skillsets to grow as an aspiring sound engineer

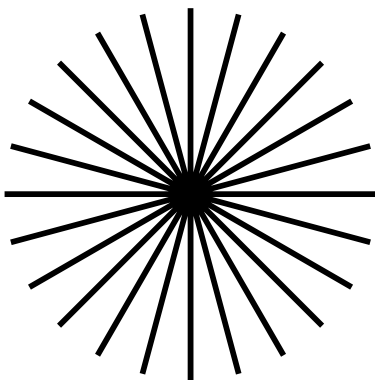
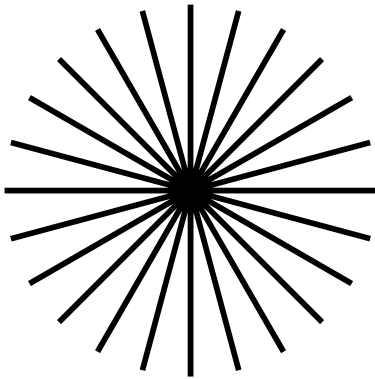
Applicant Qualities:

Good work ethic. Microphone, signal flow, and Pro Tools knowledge a plus.

Please Submit:

Resume, Cover Letter, and References (2)

VMS VAUGHAN
MUSIC
STUDIOS



ENROLLED IN COLLEGE

MUSICCOLUMBUS^{*}

CONTACT US

SEND ALL APPLICATIONS/QUESTIONS TO:

**PROGRAM CONTACT
OLIVIA STEFANOFF
OLIVIA@MUSICCOLUMBUS.COM**

**REFERENCE PAGE 1 FOR DETAILS ON APPLICATION
SUBMISSION**

